

HABITAT SERVICES CENTRE

Hudco Place, Andrews Ganj, August Kranti Marg, New Delhi-110049.

Phone: 26257036, 41012223, 41754100

Website : www.hscdelhi.in

NIQ No. : HSC/HB/R&M/139/2021/217

Dated : 31.03.2021

NOTICE INVITING QUOTATION

Sealed quotation on percentage rate basis are invited by Executive Director, Habitat Services Centre (HSC), HUDCO Place, Andrews Ganj, New Delhi-110049 from specialized, technically sound, financially capable firms/contractors.

Name of work : Replacement of old switches and related repairs at HUDCO Bhawan, IHC, Lodhi Road, New Delhi (Electrical works)

Estimated cost : Rs.1,25,525/- (inclusive of GST)

Completion Time : 15 days

Terms & Conditions :

1. The dates for issue, receipt and opening of NIQ are as under :

Issue of quotation from
HSC office and inspection of site : **01.04.2021 to 7.04.2021**
(between 11 AM to 4 PM)
Receipt of quotation upto : **3.00 PM on 08.04.2021**
Opening of quotation at : **3.30 PM on 08.04.2021**

2. HSC shall not be responsible for any delay in submitting your sealed offer. As such, any request for accepting your offer after the due date and time shall not be entertained.
3. Quotation with conditions / deviations shall be liable for rejection.
4. The bidder which does not fulfill all or any of the terms and conditions contained in this quotation or contains conditions not covered and / or contemplated in this quotation, shall be liable to be rejected.
5. Canvassing directly or indirectly, in connection with the quotation is strictly prohibited and the quotation submitted by the bidders who resort to canvassing in any form shall be liable to rejection.
6. The Executive Director, HSC is not bound to accept the lowest or any other quotation, and reserves the right to reject any or all the quotations received without assigning reasons. Quotations not satisfying the prescribed conditions or found incomplete in any way are liable to be rejected.
7. After opening of quotations, no communication from the bidder shall be entertained unless formally asked for.

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8. Bidders are advised to see the site, and familiarize themselves with the working conditions and description of work, before submitting quotation.
9. The bidders are advised to take utmost care while filling percentage and amount in Price Bid. Total rated amount in figure and words have to be quoted as specified. Initial signature on every cutting and overwriting must be made.
- 10. The price bid should be filled in both in figures & words for quoted percentage in appropriate column.**
11. No material shall be issued by Habitat Services Centre, and the contractor shall have to arrange all the materials, labour, tools and tackles at his own cost and nothing extra will be paid on that account.
12. The material used in execution be got approved from the Engineer-in-charge.
13. The time allowed for completion of the work is 15 days which shall be reckoned from the date of issue of the award letter.
14. Self certified copies of valid registration for PF, ESI, PAN and GST, as applicable norms.
15. The contractor should have valid electrical contractor license and a copy of the same may be submitted with the quotation.
16. Any damage done by the bidder or his labour to the existing structure/fittings/fixtures shall have to be made good by the Bidder, at his own cost.
17. If the work by the bidder is delayed beyond the stipulated date of completion, penalty shall be imposed @ 1% of the value of work awarded for each day's delay, subject to a maximum of 10% of the value of work.
18. **Safety Code** : Contractor will ensure implementation of Safety Code as per General Conditions of Contract for CPWD works in all cases during execution. HSC will not be held responsible for any mishap/damages of any kind.
19. No R.A. bill will be paid to contractor. Final bill payment shall be made through cheque/ECS after completion of work.
20. The Income Tax shall be deducted as per the prevailing Income Tax Act, 1961 as amended from time to time.
21. **Dismantled materials HSC Property:** All useful materials (obtained from dismantling/ demolition) and articles of value, etc., which are found during the execution of work, should be removed to HSC's stores and stacked there neatly as directed at no extra cost and handed over to the HSC at place marked at site.
22. Site clearance will be completed simultaneously. No malba or debris will be left on site.
23. Validity for acceptance of the Quotation will remain open for a period of 45 days from the date of opening of the quotation.

24. Water and electricity shall be provided to the contractor and Contractor shall have to arrange piping/cable from the nearest water and electric point. However, deduction @ 2% towards water & electricity charges shall be made on the gross amount of bill from the contractor.
25. India Habitat Centre (IHC), Lodhi Road, New Delhi, is the lessee of the entire complex of IHC and is responsible for maintaining the Common area, Operation & Maintenance of common services i.e. HVAC, DG set, Sub-stations, Water, Sewerage lines, Electricity, Fire Fighting etc. and security of the complex. The approval of IHC would be required for bringing in and taking out the construction material.
26. With reference repair/renovation works being taken up by various institution in the complex IHC has issued specific guidelines vide letter dated 25th June, 2012 which given at **Annexure-I**.
27. The Contractor shall strictly comply with the guidelines issued by IHC and obtain all necessary permissions, guidance from IHC as stipulated. Assistance, if any, required shall be got arranged by Habitat Services Centre (HSC). The Contractor shall intimate all such requirements well in advance so as to avoid any delay in completion of work.

28. **ARBITRATION**

Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of the specifications, and instructions herein before mentioned and as to the quality of workmanship or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, specifications, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole Arbitrator to be appointed as per Arbitration and Conciliation Act, 1996.

Executive Director

LIST OF RECOMMENDED MAKES OF MATERIALS (ELECTRICAL WORKS)

Modular Switch	: Roma Anchor/MK
Switch Socket	: Roma Anchor/MK
Modular Plate (Double Door Type)	: Roma Anchor/MK
Wire	: Havels/Polycab/Finolex
PVC Conduit	: AKG/BEC/Lapp Kabel

Note : The make from the above said list will be selected by HUDCO/HSC.

BILL OF QUANTITIES

Name of work : Replacement of old switches and related repairs at HUDCO Bhawan, IHC, Lodhi Road, New Delhi (Electrical works)

S.No.	Description	Qty.	Unit	Rate (incl. GST) (Rs.)	Amount (Rs.)	Ref. to DSR- 2018/M.R.
1.	Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required.					1.14 + 1.14.1
	2 X 1.5 sq. mm + 1 X 1.5 sq. mm earth wire	250.00	Metre	146.00	36,500.00	
2.	Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required.					1.24 + 1.24.1 + 1.24.3 + 1.24.4 + 1.24.5
2.1	5/6 A switch	276.00	Each	85.00	23,460.00	
2.2	15/16 A switch	41.00	Each	132.00	5,412.00	
2.3	3 pin 5/6 A socket outlet	163.00	Each	111.00	18,093.00	
2.4	6 pin 15/16 A socket outlet	2.00	Each	175.00	350.00	
3.	Supplying and fixing following size/ modules, GI box alongwith modular base & cover plate for modular switches in recess etc. as required					1.27 + 1.27.1
3.1	1 or 2 Module (75mmX75mm)	152.00	Each	243.00	36,936.00	
4.	Supplying and fixing following Modular base & cover plate on existing modular metal boxes etc. as required.					1.28 + 1.28.1 + 1.28.3 + 1.28.5
4.1	1 or 2 Module	8.00	Each	114.00	912.00	
4.2	4 Module	1.00	Each	138.00	138.00	
4.3	8 Module	19.00	Each	196.00	3,724.00	
	Sub-total				1,25,525/-	
% ABOVE/ BELOW/ AT PAR ON Rs.1,25,525/-					
	Total (including GST)					

Amount in Figures : Rs.....

Amount in words : Rs.....

Signature of the contractor



भारत पर्यावास केन्द्र

लोधी रोड, नई दिल्ली - 110 003, भारत

दूरभाष : 24682001-05 फैक्स : 24682010

INDIA HABITAT CENTRE

Lodhi Road, New Delhi - 110 003 India

Phone : 24682001-05 Fax : 24682010

E-mail : info@indiahabitat.org

No.: IHC/6/46/257

25th Jun, 2012**The Members of all Allottee Institutions**

Sub: Renovation Works

Dear Sir/Madam,

It is learnt that the institutions, at IHC are renovating their offices at IHC either in part or in full. We would like to request the following:

1. All the services (mainly HVAC & Fire) are centralized, and would therefore needs to be coordinated with our office. Mainly for HVAC and Fire, since the lack of coordination will affect the performance adversely. The AHUs and the smoke detectors, have defined capacities and shall have to be taken care of while designing these services, for best efficiency.
2. It will be highly appreciated if the as Built Drawings for HVAC are shared with us, otherwise, it will be extremely difficult to maintain the HVAC services.
3. The working hours for all the works to be undertaken will only be from 8 pm to 8 am, except on Sunday and gazette holidays, where the works can be undertaken round the clock. While the work is going on, the HVAC will be closed, otherwise the duct will choke the AHU. In case the AHU is being shared by various offices, the supply to the office where the renovation is going on will be cut off, by IHC for the period of renovation.
4. The manpower so deployed for the renovation shall not use the Rest rooms on the floor, but shall use Rest rooms at either P1 or near cooling tower area. They will not be allowed to use the elevators either for themselves or for material.
5. The offices shall need to coordinate with our office for material storage and movement. In no case the material of any sort can be loaded in the elevators.
6. The contractors shall have to ensure that the manpower deployed by them have restricted movements and shall not be roaming around for no purpose. It will be preferred, if they are given the ID card. The same is necessary for the safety and security of the building.
7. It will be the responsibly of the contractor to ensure that the manpower deployed by them obeys the instructions of the security staff deployed at IHC.
8. The malba/debris of the renovation shall have to be taken out on daily basis.
9. It is noticed that the contractor deployed for the works do leave behind the waste material and malba. Therefore NOC from our office must be taken up while clearing the final bill of the contractor/vendor. The same is required to certify that no material or Malba belonging to the respective contractor is lying in the premises.

Thanking you,

Yours sincerely,

R.K. Aggarwal
ADDL. GM (T)